## Administrator

## How to approve / disable multiple products at once from Marketplace vendors?

- 01) Access the Control Panel
- 02) After login click on Catalog >> Multiple Product Administration
- 03) In the Filters below Vendor in Marketplace under Status select Pending
- 04) Wait for loading the Pending products
- 05) Click one by one on the product line to select the checkbox or click select all

06) Go down the screen Select the Activate Product or Disable Product option and click the Confirm button

Note: For good quality products to sell at marktplace we recommend approving products with good quality of name, price, description, quantity, weight and images.

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