

## **Locations / Tax**

### **How to enter / edit / delete zone rates (States or Countries)?**

- 01) Access the Control Panel
- 02) After login click on Locations / Tax >> Zone Rates
- 03) To insert click the Insert button
- 04) Fill in the Zone Name and Description fields, click the Insert button
- 05) To edit / delete the Zone Name line, click Options >> Edit or Delete

Unique solution ID: #2491

Author: MFORMULA FAQ

Last update: 2018-12-01 11:56