

## **Locations / Tax**

### **How do I enter / edit / delete rate types by zones (States or Countries)?**

- 01) Access the Control Panel
- 02) After login click on Locations / Tax >> Rate Types
- 03) To insert click the Insert button
- 04) Fill in the Class Rate and Description fields, click the Insert button
- 05) To edit / delete the Class Rate line click Options >> Edit or Delete

Unique solution ID: #2492

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